

CODE OF CONDUCT

Discipline is the bridge between goals and accomplishment

Discipline in DPS is based on the belief that responsibility comes before freedom and service comes before self. Knowledge is the light which illuminates the path to ultimate truth. Pupils are guided to conduct themselves in a socially acceptable manner. Constant supervision enables the pupil to be well behaved, at all times. Great care is taken by the school to inculcate and fortify moral, social and cultural values among the students.

CLASSROOM DISCIPLINE

The class teacher will explain to the students the specific procedure and regulations during the home-room periods. Students are expected to :

1. Attend the class on time and be seated quietly
2. Respect the rights of others and do not disturb the class.
3. Respect and co-operate with teachers and other students.
4. Be attentive and work quietly during the class and follow the instructions given by the teachers.
5. Carry the almanac while going to the clinic
6. Avoid running, shouting or pushing others while moving in the corridors.
7. Keep the furniture in place and check the cleanliness before leaving the class room.
8. Safe guarding of class property is a must.

If any student is found disturbing the class, bullying, fighting, damaging school property/bus, the matter will be taken up seriously. In such cases the student shall be counselled for the first offence, warned in writing for the second and issued a Yellow Card, if the offence is repeated for the third time.

Type of Indiscipline	Action Taken
Not in Uniform / Improper Uniform	If a student comes to school without proper uniform, the student will be sent back home.
Absence without Leave Coming without proper leave letter after absence from the school.	Contacting Parents
Truancy (a) Leaving the campus without proper permission (b) Leaving the class without proper permission (c) Any interaction accounted for by forged note or signature. (d) Coming late to class after recess period / Art / Dance / Music / Games period.	First time warning and parental contact Second time – Red Card Issue of two Red Cards will lead to the issue of a Yellow Card.
Damaging the School's Property	Once a written statement of the damage is obtained, the cost of the item/s will be assessed by the Maintenance Department and the cost along with a fine of Rs. 500/- will be imposed on each of the students involved. Any repetition will lead to notifying parents suspension or expulsion from the school.
Misbehaviour a) In the classroom with the teacher. b) Disturbing the class. c) Using abusive language. d) Disobeying instruction from In-charge in the bus. e) Shouting loudly and behaving rudely in the school premises.	Misbehaving of this kind will be viewed seriously. The parents will be called to the school and the students will be advised at the first instant. If the student is found repeating the same, he/she will be placed under suspension and further on expelled from the school.
Fighting a) Fighting in the school premises / bus. b) Forming gangs or inciting the students in the campus. c) Misbehaving/ fighting/ bullying/ using abusive language etc. in the bus.	The Students shall be placed under suspension for a period of one week. If a student is found indulging in the same again, he/she will be expelled from the school The bus facility of the student will be immediately Withdrawn.

<p>Substance abuse</p> <p>a) Chewing Gum/ Tobacco / Lighter / Cigarette in a student's possession in the campus.</p> <p>b) Drugs / alcohol / other mood changing substances in a student's possession in the campus.</p> <p>c) Possession of prohibited materials such as tape recorder, walkman, weapon, mobile phones, audio/ video cassette, CDs pendrive, fire crackers, and other objectionable material.</p>	<p>Parental contact and immediate suspension.</p> <p>Expulsion from the school.</p> <p>Confiscated items will be returned to the parents only. It is the responsibility of the parents that student must not bring such things to school. The student may be placed under suspension / expelled from school depending on the type of material brought to school.</p>
<p>Girls and Boys found meeting in prohibited areas in the campus.</p>	<p>Counselling / Parental contact / suspension / expulsion.</p>
<p>a) Cheating in the examination.</p> <p>b) Changing the grades or marks or forging the parent's signature.</p> <p>c) Possession of items known to be stolen.</p>	<p>Counselling / Parental contact / suspension / expulsion.</p> <p>Besides, in case of a) and b) the student shall be awarded zero in the concerned subject.</p>

RED CARD

A student will be issued a Red Card for missing classes, reporting late to class, untidy work, constantly disturbing the teaching process and indulging in rude and unacceptable behaviour in class. The student will report to the class teacher for detention during break. Issue of two Red Cards will lead to the issue of a Yellow Card.

YELLOW CARD

A Yellow Card holder will not be allowed to avail any privilege in the school during the period stipulated on the card. The student will not be allowed to attend any programme, picnic or outing. The student will report to the respective class teacher during break time for detention. The class teacher will accompany the student to the library for the duration of break. The class teacher will also ensure that the student reports to the library during Physical Education and Work Experience. The student will be asked to sit in the Detention Corner supervised by the library staff during these periods. The librarian will maintain a detention register. At the end of 5 days, the card would be signed by the Principal / Incharge. Two Yellow Cards will mean suspension from the school for 10 days. Three Yellow Cards mean expulsion from the school.

CONSEQUENCES OF USING UNFAIR MEANS during PAs/PTs/UTs/ Term Exam

- The answer script will be taken away immediately by the invigilator.
- A new sheet will be given to the student.
- Marks will not be awarded for the questions attempted in the first sheet.
- Disciplinary action will be taken against the student according to the school rules.

WITHDRAWAL

1. A clear calendar month's notice or a month's fee in lieu of the notice is to be paid before a pupil is withdrawn.
2. Transfer Certificate will not be issued until all dues are settled.
3. Students can be asked to leave the school in case of any disciplinary action, Consecutive detention for two years in any class or if he/she fails thrice in the school.
4. No correspondence concerning Transfer Certificates, leave of absence etc. will be entertained by post. All such applications must be submitted in person.

PLEASE NOTE :

Breach of school rules and norms or misbehaviour will be seriously viewed and recorded. Cases of recurrence of such acts of indiscipline of serious nature will lead to suspension. In spite of this, if a student indulges in repeated acts of indiscipline, he/she is liable to be expelled from the school. The rules and regulations are subject to change at the discretion of the management.

UNDERTAKING

(To be filled in by the parents / guardian in CAPITAL)

I have read the Almanac carefully and I undertake to abide by all the rules and regulations framed by the school management.

Name of the student :

Class & Section : Gender :

Admission No. : Date of Birth :

Date :

Signature of Father : Signature of Mother: